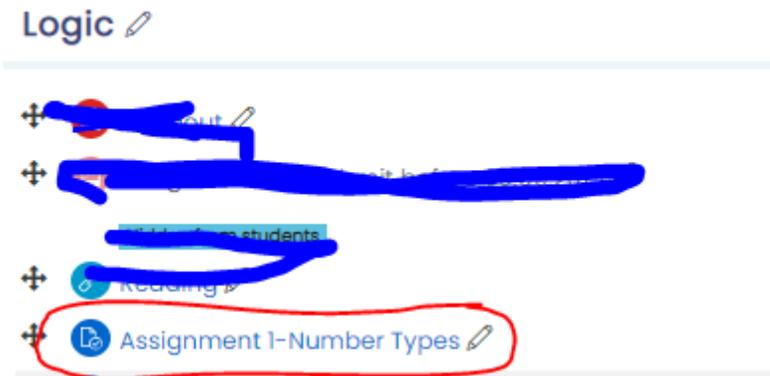


Remove assignment submission files without losing student data(keep the assignment marks and other logs)

It is very much helpful for the continues operation of VLE, if lecturers can remove assignment files after the closing date of an assignment (even before semester ends). This will help to keep the hard disk of the VLE from being filled up by unused files.

Download All Assignment files uploaded by students as a single file

1. Click on the assignment



2. Click on **view all submission**

The screenshot shows the 'Grading summary' page for the assignment 'Assignment 1-Number Types'. The page displays the following information:

Hidden from students	No
Participants	113
Submitted	1
Needs grading	1
Due date	Thursday, 15 August 2019, 12:00 AM
Time remaining	Assignment is due

At the bottom of the page, there are two buttons: 'View all submissions' and 'Grade'. The 'View all submissions' button is circled in red.

3. Click on the arrow near **Grading action** text box[1]. Then click on **Download all submissions**

Assignment 1-Number Types

Grading action Choose... |

Choose

Download all submissions

view gradebook

First name All A B C D E F G H I J K L M N O P Q R S T U

Surname All A B C D E F G H I J K L M N O P Q R S T U

Remove Assignment

1. Click on the assignment and click on **View Submissions** button

Hidden from students	No
Participants	
Submitted	
Needs grading	
Due date	Thursday, 15 August 2019, 12:00 AM
Time remaining	Assignment is due

[View all submissions](#) [Grade](#)

2. click inside the checkbox to select all students

1

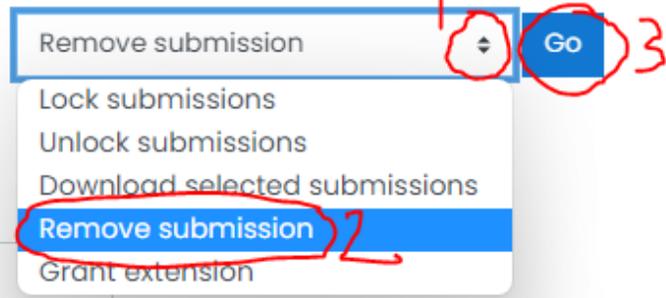
Select	User picture	First name / Surname	Username	Email address	Status
<input checked="" type="checkbox"/>					

3. go to the bottom of the page (while all students are selected) & in **With selected..** select **Remove submission**, then click on **GO** button.

With selected...

Options

Assignments per page



4. confirm the action by clicking on **OK**

