

SOUTH EASTERN UNIVERSITY OF SRI LANKA

BACHELOR OF BUSINESS ADMINISTRATION & COMMERCE EXAMINATION – 2005/2006

SECOND YEAR, SEMESTER – II, APRIL 2007

MIS 2101R – COMPUTER SOFTWARE AND APPLICATION

Answer **all** questions

Time: 03 hours

1. (a) Briefly explain the following terms in Power Point Presentation.
- i. Task Panes
 - ii. Design Templates
 - iii. Slide Master and Handout Master
 - iv. Animation Scheme
 - v. Custom Animation
- (10 Marks)
- (b) What are the key new features in Microsoft Power Point 2003 XP?
- (05 Marks)
- (c) Write down the appropriate Command sequences to perform the following task:
- i. To insert Header and Footer
 - ii. To print slides without backgrounds.
 - iii. Setup a presentation to run in a continues loop.
 - iv. Package a presentation to run on another computer.
 - v. Hide the pointer during slide show.
- (10 Marks)
2. a) State whether each of the following is true or false. If false, explain why.
- i. Data access pages are stored outside the database (.MDB) file.
 - ii. Access is a client / server database.
 - iii. You can record an Access macro.
 - iv. You can modify information while viewing a report.
 - v. Access is case-sensitive, so you must be careful to enter criteria in the correct case.
- (10 Marks)
- b) Write short notes on the followings:
- i. Tuple
 - ii. Degree
 - iii. Cardinality
 - iv. Client Server Database Model
 - v. Database Management System
- (10 Marks)

3. a) What is Relational Database?
b) Why do you normalize your tables?
c) Name the types of applications that you can build in MS Access.
- (15 Marks)

4. a) How can you improve the speed of searches performed with 'Find' or 'Find and Replace'?
b) Explain the difference between ? and * in query criteria.
c) Explain the difference between a Select query and an Action query.
d) What does the query expression 2/*/2003 return?
- (20 Marks)

5. (a) Explain the difference between AutoForm and the Form Wizard.
(b) Explain the difference between the Format Property and the Input Mask Property.
(c) What two data types does the Input Mask Wizard apply to?
(d) What Access Database format are available to correct Access 2002 database files.
- (20 Marks)

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